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Form for filing annual financial reports with the Netherlands Chamber of Commerce

Purpose

In order for the Netherlands Chamber of Commerce to properly and correctly process your annual financial reports, additional information is required. The information required is indicated below.

General

1a	Name of legal entity	Ctac N.V.	(Name)
1b	Netherlands Chamber of Commerce number	16066162	(Number)
1c	Company category	Large	(Micro/small/medium/large)
2a	Month end of Financial year	December	(Month)
2b	Financial year	2022	(Year)
3a	Filing Status	Adopted	(Adopted/not adopted)
3b	Adoption date	13-04-2023	(If applicable-date)

You are kindly requested to fill in the details above and then save the form as a PDF with the title "<name legal entity> - <Netherlands Chamber of Commerce number>". For example: XYZ BV – 012345678. This PDF file should then be sent to AFM (the Dutch Authority for the Financial Markets) along with your annual financial reports. To ensure that the form is properly processed, please fill in the above information using a word processor such as MS Word, and not by hand.

Achtergrond

1. The annual financial reports must include the Name of the legal entity, and the corresponding Netherlands Chamber of Commerce number and Company class. This is required to ensure that the annual financial reports are stored in the appropriate file in the Commercial Register.
2. The annual financial reports must include the Month end of financial year and Financial year.
   In accordance with the law, a legal entity can only file one set of final adopted annual financial reports per financial year. Corrections are filed with the Commercial Register using a notice (art 362 paragraph 6 BW 2 Title 9 (https://wetten.overheid.nl/BWBR0003045/2020-01-01#Boek2_Titeldeel9_Afdeling2_Artikel362).
   However, if the end of a financial year is adjusted, in the event of a switch from a broken financial year to a financial year based on a calendar year, a legal entity may file adopted annual financial reports twice in one calendar year. To check this, the combination of Financial Year and Month End of Financial Year must be specified.

3. The annual financial reports must include the Filing status.
   The law (art 394 paragraph 2 BW2 Title 9 https://wetten.overheid.nl/BWBR0003045/2020-01-01#Boek2_Titeldeel9_Afdeling10_Artikel394) requires the publication of annual financial reports that have not yet been adopted if they are not adopted within the prescribed period. In order to be able to distinguish between the delivered non-adopted annual financial reports and the adopted annual financial reports delivered later, the filing status must be included.
4. The annual financial reports adopted by the general meeting must bear the Adoption Date.
   The law (art 394 paragraph 1 BW2 Title 9 https://wetten.overheid.nl/BWBR0003045/2020-01-01#Boek2_Titeldeel9_Afdeling10_Artikel394) requires the annual financial reports to be published (read: filed with the Trade Register) within eight days of their adoption. To give third parties the opportunity to check whether this has been complied with, both the adoption date and the filing date must be recorded in the Commercial Register.